



## **International Academy East PTIA**

**Meeting Minutes November 18, 2008**

**Call to Order (in the IA East Media Center) @ 7:02 pm by Debbie Gamelin.**

**Approval of minutes – motioned and seconded, minutes accepted**

**Reports:**

**President**

Thank you for your help for directory, conferences and all the Activities volunteers have helped to provide to the school and student activities so far this year!

**Principal – Na**

**Teacher Representative – Bettina Gamero –**

**IA East Campus Wish List:** written report provided wish list of items needed for classrooms. Areas submitting a request included mathematics, language areas, sports equipment, etc. Debbie Gamelin will send out the “Wish List” to all in a separate e-mail.

**Charity ball – list of volunteer positions available – 11/22/08**

**Mentor Passport Event Coming Up**–visiting seniors to help mentor students at IA East (help with resources, stress mgmt, working in groups, working with teachers/counselors), time management, etc.

**College Night** – 8pm at IA Central on 12/8/08, primarily for Juniors/Seniors to review financial aid

**Teachers/Staff Holiday luncheon** - volunteers reminded of their responsibilities in providing this event.

**Math Additional Tutoring Opportunities** – 2:30 – 4:30p – Ron Gayta – Tuesdays and Fridays – now available for mathematics – Meet in Room 5

**FRESHMAN LOCK-IN** – Product Team with B. Gamero has planned this activities using IA West – at Lakeland High School– for \$5.00 - permission slip will be sent later. Discussion regarding transportation concerns –Bettina Gamero will have Product team look into cost for a charter bus service for the evening. Students would meet at IA East Campus and be taken from there to the event and return via the charter bus to the school.

**Vice President -Awni Fakhoury**

Trying to gather flags from different countries for IA East –

- suggestion of making connection to the IB’s from those countries
- <http://princeton.iss.edu/displaydirectory/DisplayCountries.asp> check this link.

Principals dialog – only 5 parents were in attendance. Principal discussed the effort to develop a common curriculum and exams between campuses. The website will also integrate all 3 IA locations as well.

Counselor meeting – attended – 2/3 parents there – frustration with math was the primary concern/conversation, shared testing schedule, general 4 year timeline for IA – expectations (copies), Counselor willing to come to PTIA to discuss programs available. Encouraged participation in Freshman Lock in.

Grant Monies - Product Teams are encouraged to apply for a grant for monies for project plans. Monies are available in 'pie' fund. Form can be requested through Leader/Teacher for product team and the PTIA.

Bob Uhelski – ([rrobotuhelski@ia.org](mailto:rrobotuhelski@ia.org)) history teacher at Central is the contact for grant monies. He could provide information regarding the grant monies– covered cost of use of the pool.

Tutor - Mentioned the tutoring for math – Ron is a TA – 'graduate associate' – outstanding and welcomed.

Teacher Appreciation 'dance'/activity – discussion regarding interest among the parents. Purpose is combination of fundraiser, networking, Awni will put figures together and determine if possible to do activity – intent not a fundraiser, but a social atmosphere among teachers.

**Secretary –Laurie Huber** - no report – minutes approved

**Treasurer – Debbie Gamelin reported for Victoria Gojcaj**

Reviewed sample budget – needed to put general budget together for 501 (c) (3) filing, **Account balance:** \$1,962.69 (does not include the IRS check), also take out \$335.35 for Gordon's Fundraiser.

### **Old Business:**

**501 (c) (3) Filing** – completed, Membership reviewed quickly the copy of 'sample' budget for IA East (in parent's package from tonight's meeting), required for filing. The IRS has received our PTIA East 501(c)(3) filing. Hopefully we will hear more soon as green card from registered mail has been received.



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**Student Directory** –Student directories have been delivered. Thanks to Debbie and Bic Gohil for leading the charge and getting this done. Extra directories were available at the meeting. Please forward suggestions/ recommendations to changes for next year or comments to any of the board members. Copies have been given to the IA Staff. Additional directories are available for purchase at \$7.00 donation to the PTIA East.

**Gordon Foods Fundraiser Status** – Orders will be delivered Monday, 11/24 @ 2:30p (afterschool), please plan to pick up). We earned just about \$212.00 from the fundraiser. Only 5 IA Families chose to participate and turn in orders. Thank you for your support.

**Parent Teacher Conferences** – We signed up another 30+ PTIA Families. Between the Window Clings, Donations, & PTIA Membership Fees, we earned just over \$600.00. We used

\$87.00 of profits made at conferences to purchase lunch for the IA Staff on Thursday's conference day. This expense was subtracted from the earnings prior to reporting them.

We still have IA Window Clings available for a \$5.00 donation to the PTIA East.

NOTE: Many parents took the PTIA Membership form home with a commitment to return their completed form and membership fee to the school. One additional membership has been received since conferences completed.

**IA Spirit Wear** – Awni provided update – ordered – hope to get before holidays – product team will handle – do need adult volunteer to oversee: polo's shirts & basic t-shirts, special orders may be available

**Members** – 61 members - current

### **New Business**

**Charity Ball 11/22/08 – \$12.00 per person, \$15.00 at the door**

Volunteer list and supplies list: has been emailed around – some items still needed, coat check process discussed, purchasing tickets in advance so standing at the entrance/foot traffic keeps moving,

Need lights, coat check process/volunteers, door entry at door, clean up team. Refreshments – to use water coolers (decorate) rather than bottles to minimize waste – 2 liter soda to be used. Food supplies – may be cookies, snacks, bracelets to be used and have been donated for the event.

### **Committee Reports**

**IA East Newsletter (Lalitha Vilas, Srilaxmi Seetharmachar, Julia Zhang, Yeon Sook Kwon, Debbie Gamelin)** – first week of December is when it is due to come out. Deadline is November 20 for information to get into the newsletter.

**Teacher Appreciation (Awni Fakhoury, Ana Urian):-** volunteers reminded to prepare for this coming up on December 19<sup>th</sup>. Per Ms. Gamero, a potluck is welcome and the teachers would love to taste some authentic International Cuisine. See Awni and Ana to volunteer your favorite homemade dish.

**Troy Family's for Safe home (Theresa Ivan -representative to TFSH)-** presented information, discussion regarding Troy being a smoke free city, 1 of 19 states not having this instituted, newsletter has been emailed, parents have been emailed a survey to be completed – encouraged to participate, Red Ribbon week – we missed, but suggested we tie into IA Olympics (substance abuse awareness week) for next year, Troy PTO's, PTIA all donate \$100.00 for this organization – 1 x per year – should consider adding to budget for IA East. 7 habits to highly effective teams – limit of 40 teens – encouraged to attend

**PTA/PTO President's Council Meeting** – D. Gamelin shared information on a 'Jog a thon' that made \$26,000 through donations for their event. Dr. Fowler provided an update on Teacher and Staff Bargaining progress, discussion of State budget cuts of \$76.00 per student and possible parent involvement to contact their legislators.

**Correspondence- Na**

**Announcements-**

Discussion regarding input and need for volunteers for events/activities coming up at IA East such as the School Scrapbook, Spring Flower Sales, and a lead for all PTIA East Fundraising. If no volunteers, then events such as these will not be done. Please contact the board members for information.

**Move to Adjourn – 8:15 pm**