



International Academy East PTIA Meeting Minutes Tuesday, December 16, 2008 7 PM

Call Meeting to Order (in the IA East Media Center)

Meeting was brought to order at 7:01 PM

Welcome & Guest Speaker Introductions: Renee Michalek, Past President of the Troy Community Coalition

Approval of 11/18/08 Minutes

Meeting Minutes were reviewed by member. Motions were received initially from Awni Fakhoury and second from Ana Urian. Minutes were approved.

Reports:

President: See other areas of discussion below.

Teacher Representative – Bettina Gamero

Ms. Mack & Maternity Leave:

The long term sub for Tiffany Mack is Caroline Womack. Her credentials area as follows: Graduated from Michigan State with degree in English & East Asian Languages & Culture. She speaks Japanese & Chinese conversationally

Masters in English from University of Leeds in West Yorkshire, England

Mentorship Program: where IA East students will be partnered up with an IA Central upper classman to ask questions and for moral support.

Ms. Gamero had a meeting with Bert Okma, Lynne Nagy and Audra Melton and proposed my idea of a Mentorship program for the 9th/10th on 12/17/08. The Mentorship Program will be implemented in 2009. IA Central Students will be offered CAS hours for their participation. There will also be a Buddy System rolled out in the 2nd semester.

Vice President:

Secretary:

Not present; no items to present.

Treasurer-

Not present; Balance \$1,634.04; no disbursement requests have been received since the last PTIA meeting.

Old Business:

501 (c)(3) Filing-

IRS has confirmed they have received our filing. State of Michigan has confirmed we do not require a Charitable Trust to be set up to request donations and operate as a non-profit in Michigan. Letter will be kept on file for future reference as instructed by the Michigan Attorney General's office.

IA Spirit Wear-

Meetings will be approximately 1 hour in length



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Ms. Gamero will be following up with Mrs. Nagy to find out when we can offer IA t-shirts, sweatshirts, etc. Ms. Nagy has been waiting on the vendor.

New Business –

Troy Families for SAFE Homes: Seeking \$100.00 Donation from each PTA/PTO: Members discussed and agreed to proceeding with this donation. Debbie Gamelin will be submitting the Reimbursement form to Victoria Gojcaj to request a check to be sent to Nancy Morrison –Director.

Troy Foundation for Educational Excellence asking for a donation of \$100.00: Members discussed and agreed to proceeding with this donation. Debbie Gamelin will be submitting the Reimbursement form to Victoria Gojcaj to request a check to be sent to Tim McAvoy contact for the Foundation.

Recognition of significant events of staff/students: Members discussed how the PTIA should handle births, funerals, weddings, etc. for IA East staff. Ms. Gamero explained they typically only collectively give a gift when it is the individual's first (marriage, baby). Members were comfortable with this and agreed PTIA East should pursue a gift card for Ms. Hallmark to recognize her nuptials and a gift card to recognize Ms. Mack's first baby. Debbie Gamelin will purchase gift cards, send to recipients and turn in reimbursement form for the expenses.

Committee Reports:

IA East Newsletter: First newsletter was e-mailed to PTIA East Parents and placed on the IAtoday.org website.

December Teacher Appreciation – Ana Urian, Awni Fakhoury: Due to the weather conditions expected, Teacher Appreciation was postponed. It will be in January 2009. Date TBD.

Correspondence:

Student Leadership Team & Charity Ball:

The PTIA received a thank you note from the IA East Student Leadership Team for our help with decorations, food, beverages, coat check, and ticket/door entry for their first Charity Ball.

Announcements:

Move to Adjourn:

Meeting was adjourned at 7:59 PM.